

TVHOA Board Training – August 6, 2025

Training session to address:

Key documents, statutes, resources to be aware of:

Bylaws, CCRs – South Bay and Timberton governing documents interplay
RCW 64.38 (old law) vs. 64.90 (new. some applicable now, all by 1/1/2028)
TVHOA website – organization and content
TVHOA policy documents
 – budget policy, reserve policy, communications policy, other?
Reserve study and fund history (Virginia summary)
In-process ten-year historical summary (Virginia preparing)

Communications with HOA, how we do it:

Eblast – rules for creation & posting
 (short, 2-person review), sending to webmaster (thru Virginia)
Short notice on homepage
Frequency NMT 2 per month?
Other methods?

Banking status: Confirm signatory/authorized person change-over completed

Individual status:

Where we stand in learning/implementing our jobs and website review
Plan for creation of written job summaries (setting a schedule)

Board meeting preparation:

Discuss “big picture” agenda – personal and group goals/hopes for 2025-26
 ■ A written summary of your personal goals/hopes would be helpful

Set specific agenda for September board meeting – possible topics
 ■ Two-signature rule
 ■ VMC plans/unallocated funds request
 ■ Reserve fund/study report to community
 ■ Outline of board goals for year/2-year period