

**Timberton Village Homeowners' Association**  
**Vegetation Management Committee**  
**Charter**

**Purpose**

This Charter defines the authority, membership, duties, and responsibilities for the Vegetation Management Committee. The purpose of the Committee is to identify, communicate, evaluate and capitalize on opportunities to create a beautiful landscape for TVHA that complies with the Vegetation Management Plan and uses all available resources to benefit all homeowners fairly and equitably.

**Mission of the Committee**

The Committee is committed to taking a leadership role in providing the most cost effective means to accomplish our purpose of native and natural common areas that the CC&R's require and that all homeowners expected when they purchased their properties. Maintaining property values is our primary fiduciary responsibility.

**Membership**

Two board members, one of which will be chairperson. Up to but not more than five homeowners.

**Scope and Focus**

- Evaluate all our landscape assets taking particular focus on our greatest asset, the heirloom trees that were in our village long before its development. Do all we can to protect and maintain these trees.
- Honor the intent of the master declarant and adhere to the governing documents.
- We hope to make recommendations based on the homeowner's wishes as expressed in community meetings.
- Identify and prioritize the common areas that are viewed by the majority of the homeowners.
- Do all we can to protect our precious environment (air, water and soil).
- Respect the wishes of the majority of the homeowners in regard to asset allocation as provided in the annual budget approved by the membership.
- Work with Jefferson County Noxious Weed Board to help form volunteer groups to work on this problem.

**Expected Results: The committee will be successful when...**

- There is an air of enthusiasm about our committee, no complaining.

- All homeowners are engaged in a culture of neighborliness and volunteerism and they feel comfortable going to each other to discuss issues.
- There is an awareness of enthusiasm about vegetation management.
- A solid measurement process is in place with short term and long term measures of success.

### **Measures of Success**

Timberton Homeowners are satisfied with the actions of the board at the annual meeting by ratifying the landscape budget and election of officers.

### **Decision-Making Process (For Committee)**

The committee will make decisions by consensus. Affected parties will be consulted prior to making a decision. When consensus cannot be reached, a majority decision will be made. Consensus is defined as a decision in which each member:

- Understands the decision.
- Has had a chance to express his or her concerns.
- States that he or she is willing to support the decision actively.

### **Meeting Guidelines/Ground Rules**

- Active participation in discussions and decisions.
- Support team decisions (decisions will be consensus unless otherwise appropriate).
- Be open and respectful of others' perspectives.
- Openly share concerns.
- Stay focused; ensure the committee stays on target and meets deadlines.
- Be willing to reach consensus.
- Leave the meeting with a clear idea of the next steps – who will do what by when.
- Follow the agenda.
- Begin and end meetings on time.

### **Meeting Procedures**

- The meeting will be held ~~1 hour prior to the TVHA Board Meeting on the first Monday of the month~~ on an as ~~to~~ needed basis.
- Membership will be notified ~~2 weeks~~ **five days** in advance.
- Recommendations of the committee will be presented at the board meeting by the chairperson or designee.