

TIMBERTON VILLAGE HOA
REGULAR BOARD MEETING August 1, 2016
MINUTES (Approved)

Meeting called to order at 3:00 p.m. by President Mike Burke.

Board Members present: Mike Burke, Steve Frenzl, Vicki Derrenberger, Debbie Wills, Cynthia Blacketer (quorum)

Village Residents present: 11 individuals (see sign-in sheet on file)

- MSP to approve agenda as published (all ayes)

- MSP to approve Minutes from the April 14, 2016 Special Meeting (3 ayes 2 abstain), June 6, 2016 Regular Meeting (4 ayes, 1abstain), and July 6, 2016 Special Meeting (all ayes).

New Homeowners: Jeri & John Auty 113 Timber Meadow Drive.

Comments from the chair: Mike Burke noted this was his first meeting and hoped that all will go well.

Comments from the floor: No comments.

Formal Correspondence: None

Committee Reports:

ARC - Steve Frenzl

- He has processed 4 Fast Track applications and they are on our website.
- One application (Failla & Cross) needs a site inspection, to be scheduled.

VMC - Debbie Wills

This is a busy time of the year. The Vegetation Management Committee (VMC) met July 14, 2016 to discuss various projects.

- Removal of a dead pine tree on Timberton Drive. It is approximately 6½' tall and will be removed with volunteer help.
- Gazebo restoration - Debbie will be getting a quote on removing dead trees and debris to open up the trail into the Gazebo.

- The Common area at the end of Leighbrook, clean up is pending volunteer help to cut and remove some of the Mugo Pines.
- 13 McKenzie, owner stated he did not request new bark. The committee will request a price from Jess at Wildflower about adding bark to the common area along Heritage Drive.
- Tansy Ragwort and Poison Hemlock (both noxious weeds) have been spotted in common areas and will be removed.
- Ponds: Debbie has been reviewing the past and future work needed to preserve our ponds. Depending upon the work needed, she stated we may have to look at hiring outside help for proper maintenance. She would like to separate the Ponds from the VMC budget, and make the Ponds a separate line item on the budget.
- The Spinnaker Pond is missing chain and a lock after the recent tree removal.
- Monument Area at the top of Timberton Drive. The area is overgrown and we need to either redesign and/or clean up around the monument. VMC will address this in the Fall.
- Notices were sent out July 23, 2016 to several homeowners and renters regarding weeds growing in the culverts which prevents water from flowing into the sewer.

Mike asked if VMC needed a motion for funds to purchase chain and lock for the Spinnaker Pond.

MSP - Allow the VMC a standing \$200 discretionary fund per incident. (all ayes)

Steve Beuby mentioned that the budget also has \$1300 reserve for uncertainties amount.

Steve Frenzl asked to clarify where funds for the Gazebo are coming from, it was noted that this is part of the current budget under VMC.

Discussion continued regarding the Gazebo. Debbie will be working with the committee on what to do and/or how to go about getting the work done and will have a proposal for our next October board meeting.

No further questions from the floor.

FMC - Vicki Derrenberger

- No formal financial reports as the bookkeeper is currently on vacation, returning in mid-August, and will provide reports at that time. Vicki has been collecting dues and crediting homeowner accounts.
- As of today, we have received dues from all except 4 homeowners. A reminder email was sent last week to homeowners with outstanding balances as a final courtesy. Per the Dues and Assessment Policy any payments made after July 30th, will be assessed the one time \$20 late fee.
- Our insurance has been paid for the coming year.
- Reimbursements for Annual Meeting expenses have been paid.
- We have a bill from Wildflower to be paid.
- Our electrical bill is due.
- Tom Carter had an expense of \$63 for emergency preparedness supplies.

Old Business:

- A. SBCA is looking into reducing the vehicle speed on Paradise Bay Road. Steve Frenzl has taken on this project for all of South Bay and it is becoming a Port Ludlow project to include North Bay as well. Steve will be asking Timberton Village for a letter to be sent to Jefferson County Public Works supporting the reduced speed. Steve mentioned that the County Sheriff's Office also expressed interest in helping to reduce speed in Port Ludlow.
- B. Bay Club repair update: Vermin remains were discovered in the walls taken down outside the pool building. The General Manager was able to secure a reduced cost to remove this hazardous waste. Project still on target to complete in October.

New Business:

- A. Due to the election of a new board, signature cards need to be changed at the local bank.

MSP - Approve the change of authorized signers of the TVHA business accounts (checking and certificates of deposit) held at the Kitsap Bank by adding Mike Burke as President and removing Steve Beuby as past president. (all ayes)

- B. timberton.org Domain renewal - Last year the board authorized Rick Hellewell to change the website host and pay \$90 for a 3 year term. The annual domain name registration was expected to be \$12. The renewal cost has gone up and is \$15.99. Rick would also like to do a privacy registration in the amount of

\$11.18. The privacy registration does not show his actual address or contact information. Rather it shows a generic address that belongs to the domain registrar. This gives Rick some added protection as well as help reduce spam. This increases the cost to \$27.87 a year. Discussion took place on paying for one year or two. It was decided to pay for two years.

MSP - Authorize Rick Hellewell to renew the domain registration (\$15.99 a year) and privacy registration (\$11.18 a year) for a period of two years, \$27.87 per year, a total cost of \$55.74. (all ayes)

Question from the floor asked if our password should be changed at this time. Discussion followed and it was decided that we would keep the current password and give this some thought at a future time.

Comments from the Floor: None

Comments from the Chair: Note the meeting lasted 55 minutes.

- Next Regular Board Meeting will be on **Monday, October 3, 2016** at 3:00 p.m. at the Bay Club.

MSP - Adjourn at 3:55 p.m. (all ayes)

Respectfully submitted,

Cynthia Blacketor
Secretary